

Manager, Climate Action 100+

Asia Investor Group on Climate Change

Location:	Asia – location flexible
Employment:	12 month full time contract
Start date:	Immediate start
Remuneration:	Subject to negotiation depending on experience
Applications:	Send expression of interest and resume to info@aigcc.net by Friday 17 th August 2018

Organisation

The Asia Investor Group on Climate Change (AIGCC) is an initiative to create awareness among Asia's asset owners and financial institutions about the risks and opportunities associated with climate change and low carbon investing. AIGCC provides capacity for investors to share best practice and to collaborate on investment activity, credit analysis, risk management, engagement and policy.

With a strong international profile and significant network, including pension, sovereign wealth funds, insurance companies and fund managers, AIGCC represents the Asian investor perspective in the evolving global discussions on climate change and the transition to a greener and low carbon economy.

The [Climate Action 100+](#) is a new five-year initiative led by investors to engage with the world's largest corporate greenhouse gas emitters to improve governance on climate change, curb emissions and strengthen climate-related financial disclosures. To date, 256 investors with more than USD \$30 trillion in assets under management have signed on to the initiative. The initiative is designed to implement the investor commitment first set out in the [Global Investor Statement on Climate Change](#) in the months leading up to the adoption of the historic Paris Agreement in 2015 limiting global warming to well below 2 degrees Celsius.

Role description & responsibilities

This role will be responsible for coordinating investor engagement with Asian companies in alignment with the goals of the Climate Action 100+ initiative. The Manager, Climate Action 100+ will co-lead the Asia Engagement Working Group. This is a full-time contract position for 12 months, based in Asia (location dependant on candidate's home city). The role reports to the AIGCC Director who is based in Sydney. Specific duties include, but are not limited to:

- Organise and manage Asian investor engagements as part of the global Climate Action 100+ Initiative, including working closely with international investors that are designated as lead and supporting investors for engagements with Asian focus companies.
- Drive effective engagement campaigns with each focus company, including building/coordinating aligned groups of investors, developing company specific strategies, and ensuring investor accountability through bi-annual reporting.
- Coordinate with the Director, AIGCC to ensure ongoing alignment with global implementation guidelines, timelines and processes.
- Coordinate meetings of and communications with, the Climate Action 100+ Asia Engagement Working Group and its members.
- Compile company-specific data, information and materials from data providers and relevant NGOs supporting the Climate Action 100+ initiative to support individual company engagements, and

conduct/oversee company-specific research and develop written materials as necessary to support investor engagement.

- Work closely with AIGCC' investor member programs – to assure their engagement and involvement.
- Oversee the tracking of Climate Action 100+ activities, deliverables, progress and outcomes in Asia, and implement appropriate systems for documenting activities.
- Coordinate with other investor network staff regarding the accomplishments of the Climate Action 100+ initiative.
- Collaborate with other AIGCC initiatives as required.

Qualifications

- Bachelor degree in law, business or finance required. Post graduate degree preferred.
- At least 8 years of work experience in investment, finance, shareholder engagement or corporate management, ideally with a focus on climate or environmental matters and a track record of project management and/or campaign leadership.
- Experience designing and managing engagement campaigns or other significant and complex projects characterised by changing dynamics and myriad relationships.
- Experience managing and strengthening relationships and coordinating with multiple partners and coalitions, and/or consultants.
- Experience with developing or implementing systems to track activity, progress and outcomes.
- Ability to evaluate workload and prioritise projects in a fast-paced, demanding environment.
- Experience working on climate, environment, energy and/or transportation, oil and gas, electricity or related sustainability issues.
- Strong organisational, project management, writing, verbal communication and interpersonal and skills.
- Able to direct and manage multiple projects at the same time.
- Able to work well independently and as a team member (happy to work remotely in Asia and collaborate with Australian based colleagues)
- Comfortable working with different personalities and people.
- Highly proficient in English, with working knowledge of Chinese, Japanese or Korean
- Desire to work in a mission-driven and non-profit environment.

How to apply

AIGCC currently operates as a project of the Investor Group on Climate Change (Australia/New Zealand) based in Sydney, Australia. We encourage all applicants to review the AIGCC and IGCC websites to familiarise themselves with the organisations before applying. To apply for this position, please submit a cover letter and resume to info@aigcc.net by 5pm Friday 17th August 2018. In your cover letter please include the location where you would prefer to be based.

IGCC is an Equal Opportunity Employer and will not discriminate against any individual based on race, colour, sex, national origin, age, religion, marital status, sexual orientation, gender identity, gender expression, military or veteran status, disability, or any factors prohibited by applicable law.

